



# MINUTES OF THE POLICY COMMITTEE MEETING

## TUESDAY, JANUARY 26, 2021

Minutes of the Policy Committee Meeting held electronically on Tuesday, January 26, 2021 at 4:30 p.m.

The meeting was called to order at 4:30 p.m. by Policy Committee Chair Huibers.

1. **Opening Prayer**

The meeting was opened with a prayer by Trustee Burkholder.

2. **Attendance**

Committee Members	Present	Present Electronically	Absent	Excused
Larry Huibers (Committee Chair)	✓			
Rhianon Burkholder	✓			
Dino Sicoli			✓	

**Trustees:**

***Leanne Prince***

**Staff:**

***Camillo Cipriano***, Director of Education

***Ted Farrell***, Superintendent of Education

***Lee Ann Forsyth-Sells***, Superintendent of Education

***Kimberly Kinney***, Superintendent of Education

***Gino Pizzoferrato***, Superintendent of Education

***Pat Rocca***, Superintendent of Education

***Giancarlo Vetrone***, Superintendent of Business & Finance

***Clark Euale***, Controller of Facilities Services

***Anna Pisano***, Administrative Assistant, Corporate Services & Communications Department  
/Recording Secretary

**3. Approval of Agenda**

Moved by Trustee Burkholder

**THAT** the January 26, 2021 Policy Committee Agenda be approved, as presented.

**APPROVED**

**4. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**5. Minutes of the Policy Committee Meeting of October 27, 2020**

Moved by Trustee Burkholder

**THAT** the Policy Committee approve the minutes of the Policy Committee Meeting of October 27, 2020, as presented.

**APPROVED**

**6. Governance Policies**

***ACTION REQUIRED***

**GOVERNANCE POLICIES - FOR RECOMMENDATION TO FEBRUARY COMMITTEE OF THE WHOLE MEETING**

**6.1 Accessibility Customer Service Policy (800.8.1)**

Lee Ann Forsyth-Sells, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Accessibility Customer Service Policy (800.8.1), following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

- No amendment

Moved by Trustee Burkholder

**THAT** the Policy Committee recommend to the February Committee of the Whole Meeting to approve the revisions to the Accessibility Customer Service Policy (800.8.1), as presented.

**APPROVED**

**6.2 Complaint Resolution Policy (800.3)**

Deferred to the February 2021 Policy Committee Meeting.

## **GOVERNANCE POLICIES - PRIOR TO VETTING**

### **6.3 Bullying Prevention and Intervention Policy (302.6.8)**

Superintendent Forsyth-Sells, presented the Bullying Prevention and Intervention Policy (302.6.8).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Bullying Prevention and Intervention Policy (302.6.8), be vetted from January 27, 2021 to March 8, 2021 with a recommended deadline for presentation to the Policy Committee in March 2021, for consideration to the Committee of the Whole and Board in April 2021.

### **6.4 Student Expulsion – Safe Schools Policy (302.6.5)**

Superintendent Forsyth-Sells, presented the Student Expulsion – Safe Schools Policy (302.6.5).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Student Expulsion – Safe Schools Policy (302.6.5), be vetted from January 27, 2021 to March 8, 2021 with a recommended deadline for presentation to the Policy Committee in March 2021, for consideration to the Committee of the Whole and Board in April 2021.

### **6.5 Employee Workplace Harassment Policy (201.7)**

Pat Rocca, Superintendent of Education, presented the Employee Workplace Harassment Policy (201.7).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Employee Workplace Harassment Policy (201.7), be vetted from January 27, 2021 to March 8, 2021 with a recommended deadline for presentation to the Policy Committee in March 2021, for consideration to the Committee of the Whole and Board in April 2021.

### **6.6 Employee Workplace Violence Policy (201.11)**

Superintendent Rocca, presented the Employee Workplace Violence Policy (201.11).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Employee Workplace Violence Policy (201.11), be vetted from January 27, 2021 to March 8, 2021 with a recommended deadline for presentation to the Policy Committee in March 2021, for consideration to the Committee of the Whole and Board in April 2021.

### ***INFORMATION***

#### **6.7 Rescinding of Architect and Consultant Selection AOP (701.1)**

Clark Euale, Controller of Facilities Services advised the Policy Committee that Niagara Catholic will be rescinding the Architect and Consultation Selection Administrative Operational Procedures.

#### **6.8 Governance Policies Currently Being Vetted**

Nil

#### **6.9 Governance Policy Review 2020-2021 Schedule**

Director Cipriano presented the Governance Policy Review 2020-2021 Schedule.

#### **7. Date of Next Meeting**

February 23, 2021 at 4:30 p.m.

#### **8. Adjournment**

The meeting adjourned at 5:25 p.m.